

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Thursday, January 23, 2014

SPECIAL MEETING
11:00 AM

A Special Meeting of the Board of Commissioners was held in the District Board Room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin** and Office Administrator **Melody Snyder**. Visitors present were Frank Jackson, Mark Vornbrock, Tom Kush, Doug Tuma, Michael Laurie, Scott Shapiro, Jena Thornton, Sarah Hatfield, Dawn Smithson, Leli Marcus, Lee Ockinga, Kassana Holdan, Natalie Martin and Jil Stenn.

Meeting came to order at 11:00 AM

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION – Commercial Connection Policy

- **Commissioner Bard** began the meeting by briefly reviewing the purpose of the special meeting and related background: to consider a change in the existing commercial connection policy. Existing policy requires new commercial connections to have at least one water unit per structure. 17205LLC, the new owner/developer, has requested a change to existing policy to accommodate a design with eighteen (18) separate structures although only 4 water units are allocated to the project. District administration staff state that water use calculations supplied by applicant are within the District parameters for four water units.

Commissioner Bell expressed doubts that the project could meet water use limits. She noted files at WD19 show there can be significant difference between an Engineer's stated 'water budget' and 'actual' consumption and gave an example of a 330% difference for a current customer. **Bell** noted the difficulty of running an Inn without laundry facilities. Applicant **Jena Thornton** restated her plan to do laundry off-island to meet the settlement agreement conditions. Applicant's landscape designer expressed confidence in her data. The Board discussed and then agreed that applicants choose to rely on professional opinions, backed by professional insurance and that they would accept the applicant's data on this basis.

Commissioner Bell noted the Board's intention to review policies to discourage situations where 'water budget' and 'actual' vary widely.

It was noted by the Board that the appropriate number of meters to be installed would be decided by the **General Manager, Jeff Lakin**.

SPECIAL MEETING CONCLUDED AT 11:42 AM at which time **the Board** entered into Executive Session to confer with legal counsel relating to enforcement actions under the provisions of RCW 42.30.110(1)(i)(C).

EXECUTIVE SESSION: An Executive Session was entered into at 11:43 AM.

RETURN TO REGULAR MEETING: **the Board** came out of the Executive Session at 12:24 PM and returned to the Special Meeting at 12:25 PM. No action was taken in Executive Session.

3. BOARD DISCUSSION/ACTION

- 17205 LLC CWA request - **The Board** continued discussion of district policy issues pertaining to the 17205 LLC CWA request and drafted a new policy which includes the new exemption from the one water unit per commercial structure for temporary lodging that includes inns and hotels. **Commissioner Bard** made a Motion to approve the addition of Resolution #1156 approving a revision to the commercial connection policy to be inserted in the Master Resolution category iv) HOW TO OBTAIN WATER SERVICE, amending section c) New Service Connection – Commercial, and to approve the CWA renewal for 17205 LLC; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
- 4. **FCS Group General Services Agreement** – **Commissioner Powell** made a Motion to approve **General Manager Lakin** signing the general services agreement with FCS Group; **Commissioner Bell** seconded the Motion. Motion approved unanimously.
- 5. **Next Regular Meeting Agenda Items** - **Commissioner Bell** would like to create a letter to send out to WD19 to encourage electronic communication with members and **Commissioner Bard** would like to discuss the Booster Pumps proposal, the WASWD Emergency Preparedness checklist and water quality sampling schedule and reporting.

Commissioner Bell made a Motion to conclude the Special Meeting at 12:50 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.